

GLENVILLE STATE UNIVERSITY POLICIES

TUITION AND FEES POLICY 45B

STUDENT FINANCIAL AID

45B.1. General

1.1. Scope This policy establishes the guidelines for student financial assistance at Glenville State University.

1.2. Authority – Higher Education Policy Commission Series 2

1.3. Effective Date – June 10, 2020

1.4. Revision of Former Policy–Repeals and replaces Glenville State University Policy 45B – Student Financial Aid.

45B.2. Application for Financial Assistance

2.1. Glenville State University utilizes a needs analysis form approved by the U.S. Department of Education, Free Application for Federal Student Aid (FAFSA), to determine student eligibility for federal financial aid. There is no separate institutional application.

2.2. Students must apply online at FAFSA.ED.GOV. They must use Glenville State University's Department of Education CODE NUMBER (003813) to complete the process.

2.3. The student will receive a Student Aid Report once the athethe~~re~~ encouraged to apply by March 1 for pr PROMISE deadline for high school seniors. April 15 is the W deadline.

45B.3. Eligibility Considerations

3.1. Contribution (EFC) on the FAFSA.

3.2. It is the student's responsibility to contact the Glenville State University Financial Aid Office if there are special circumstances that

impact consideration for financial aid.

3.3. Glenville State University follows the dependency status definition of a student as set forth by the U.S. Department of Education. However, if there are very unusual circumstances, exceptions may be made.

3.4. Veteran's benefits and other outside resources can affect the student's eligibility.

3.5. In some instances, students who have completed the Free Application

4.1.3. Students may be considered for aid for study abroad programs.

4.1.4. The financial aid budget may be increased for documented child care expenses.

4.2. Funds will be disbursed to a student's account the second week of classes of a term provided all eligibility requirements are met. Generally those requirements are processed award letter and any necessary promissory notes, entrance counseling for Direct Loans, enrollment and attendance in classes, full admission in a degree seeking program, and evidence of satisfactory academic progress, and documentation of class attendance.

4.2.1. If

4.3.3.5. The institution's share of the amount to be returned is calculated by multiplying institutional charges by the percentage of time not enrolled. The student's share is calculated by subtracting the amount the school must return from the total amount to be returned.

4.3.3.6. Loans are repaid by the student according to the terms and conditions of the promissory note.

4.3.3.7. Any grant amount owed by the student is divided in half and must be repaid to the school within 45 days of notification of the repayment or will be turned over to the Department of Education for collection, and the student becomes ineligible for further federal financial aid.

4.3.3.8. The student will be billed for any amount of aid the school must return due to the student's withdrawal.

4.4. All recipients of federally guaranteed loans (Federal Direct, PLUS) are required to complete exit counseling upon leaving Glenville State University, graduation or termination of enrollment. This may be completed at studentaid.gov. Failure to do so will cause

5.3.1.4. Upon employment, students must submit a copy of their social security card and state issued ID and complete W 4 and I 9 forms.

5.3.1.5. Students are paid bi weekly for hours worked.

5.3.2. Types of Student Work Opportunities

5.3.2.1. Federal Work Study Program Student work study employment positions are available each year through various departments on campus. This program is administered by the Financial Aid Office in cooperation with the Human Resources Office. A FAFSA is required. Applications are available online. If the offer of assistance includes federal workstudy, it must be understood that the amount listed is the student's eligibility and is not a guarantee of employment. Students must maintain a 2.0 overall GPA to be eligible for on campus employment.

5.3.2.2. Student Employment Program The student employment program is funded by the University and students do not have to demonstrate financial need to qualify for a position.

5.4. Scholarships

5.4.1. Application for Scholarships

5.4.1.1. New students are considered for scholarships based on their application for admission, transcripts, and ACT scores.

5.4.1.2. Currently enrolled students may be considered for a scholarship award by completing a scholarship application form.

5.4.1.3. Students already receiving scholarships will be reevaluated for eligibility at the end of each academic year for four years or until graduation requirements are met, whichever is earlier, if they meet the criteria established by the Scholarship Committee.

5.4.2. Types of Scholarships

5.4.2.1. Academic Tuition Assistance Each academic year, Glenville State University awards tuition assistance to students who have demonstrated academic excellence. Some awards are available for students with extreme financial need. These awards are available to in state and out of state students and are renewable.

5.4.2.2. Other Tuition Assistance Each academic year, Glenville State University awards tuition assistance to students who have demonstrated excellence in

music or athletics. These awards are available to in state and out of state students. Students must apply directly to the appropriate departments."

5.4.2.3. Foundation Scholarships – There are a variety of scholarships, worth various amounts, available each academic year to in state or out of state students. Most of these are renewable if minimum standards are met."

5.4.2.4. Pioneer Scholarship – Pioneer scholars need to successfully complete all admissions requirements. First generation scholars must have a 2.5 high school or University transfer GPA to be awarded. All other students must have a 3.0 GPA. This scholarship is open to all new out of state and metro students. This is an out of state tuition waiver based on academic qualification and is coordinated with the financial aid package."

5.4.2.5. WV PROMISE Scholarship – The PROMISE Scholarship is administered by the West Virginia Higher Education Policy Commission in Charleston, West Virginia. The FAFSA must be submitted by March 1, and the PROMISE application must be submitted by

Probation and Suspension Policy. The funds affected by the policy are Federal Pell Grant, Federal Supplemental Education Opportunity Grant, Federal University Work Study, Federal Direct Loan, West Virginia Higher Education Grant, and HEAPS. Some outside agencies also award monies under these guidelines.

7.2. Students must meet both qualitative standards and quantitative standards of this financial aid guideline to be eligible for further federal financial aid.

7.2.1. Qualitative Standards: All students must maintain a minimum cumulative grade point average. This is based upon the number of overall attempted hours as recorded in the Registrar's Office.

Hours Attempted	Overall Grade Point Average
00-30 hours	1.50 GPA
31-60 hours	1.80 GPA
61 hours and above	2.00 GPA

7.2.2. Quantitative Standards

7.2.2.1. The ratio of total hours passed to total hours attempted must be 2/3 or more. Total hours passed will include courses for which a student received a grade of "A," "B," "C," "D," "S," "CR," or other passing grade. The total hours attempted will include all courses in which a student began enrollment. The total hours attempted will include all courses in which a student passed, failed,

- c. Students on Financial Aid Suspension for both qualitative and quantitative standards, or above 150% of required hours, must meet both standards.

7.4.5. If neither has happened, the student will again be placed on financial aid suspension and not eligible for another appeal unless other extenuating circumstances have occurred, or until one semester showing academic progress toward a degree is completed without the assistance of financial aid.